

PIKE LIBRARY ASSOCIATION

BYLAWS OF THE BOARD OF TRUSTEES

(Adopted November 4, 2017)

ARTICLE I ORGANIZATION

The Board of Trustees shall consist of nine members. They shall be elected by the Board of Trustees at the annual meeting of the Pike Library Association. Term of office shall be five years. Any vacancy occurring during the term of a trustee shall be filled for the unexpired term by vote of the remaining trustees.

ARTICLE II PURPOSE

The general management of the library and its property shall be under the control of the trustees who shall provide ways and means for its maintenance and equipment and make all necessary rules for its use, appoint a competent librarian and such employees as may be needed.

The trustees shall appoint such committees as they may deem needful, and have such other powers as are prescribed by State Law and shall report annually to the Association.

ARTICLE III TRUSTEE NOMINATION AND ELECTION PROCESS

Thirty days prior to the annual meeting, an announcement shall be posted within the library soliciting nominations for library trustee seats that may be vacant and/or will be up for election at the upcoming annual meeting. The announcement shall specify that nominations must be received by the Secretary no later than 14 days prior to the annual meeting. To be valid a nomination must include a letter of intent. All nominations received shall be placed on the ballot at the annual meeting. The election at the annual meeting shall be by voice vote except in cases where there are more nominations than available seats on the Board. In this case the vote shall be by written ballot with the results being tabulated, certified and

announced by the Secretary. Members of the Library Association must be present at the annual meeting to cast their vote.

#### ARTICLE IV OFFICERS

Within ten days after each annual election the Board of Trustees shall reorganize by electing from their number a President, Vice-President, Secretary and Treasurer.

The President shall preside at all meetings and shall have the usual powers of a presiding officer.

The Vice-President shall act as President in the absence of the President and carry out duties as delegated by the President.

The Secretary shall keep a record of all library meetings, all official actions of the Board of Trustees and necessary correspondence.

The Treasurer shall receive, hold and pay out the funds of the library under the direction of the Board of Trustees. The Treasurer shall prepare all necessary financial reports.

#### ARTICLE V MEETINGS

The Board shall meet the first week of the months of January, March, May, July, September and November.

The annual meeting of the Pike Library Association and the Board of Trustees shall be in the month of September.

Special Board meetings may be called by the President or two of the trustees

A majority of the Board shall constitute a quorum.

## ARTICLE VI AMENDMENTS

These bylaws may be amended by two-thirds vote of the Board at any meeting if written or printed notice of the proposed amendment was contained in the call-for-the-meeting.